



## DEPARTMENT OF THE NAVY

NAVY PERSONNEL COMMAND  
5720 INTEGRITY DRIVE  
MILLINGTON TN 38055-0000

5720  
PERS 00J6/20170002  
October 3, 2016

Mr. Steve Fox  
33 Horsetail Court  
O'Fallon, MO 63368

Dear Mr. Fox:

SUBJECT: YOUR FREEDOM OF INFORMATION ACT (FOIA) REQUEST

This is in response to your Freedom of Information Act (FOIA) request in which you seek a copy of U.S. Navy Official Military Personnel File (OMPF) record information pertaining to Thomas Cowan. Your request was received in this office (PERS-00J) on October 3, 2016, and has been assigned correspondence number CNPC2010002 by this command.

A search was conducted of our Electronic Military Personnel Records System (EMPRS) based on the name and social security number provided in your request. No responsive record was located at this command. This command maintains OMPF records for individuals who served in the U.S. Navy from approximately 1998 to present. If you believe that Thomas Cowan served in the U.S. Navy prior to 1998, it is recommended that you contact the National Personnel Records Center (NPRC) for a check of their records as well.

If you believe an adequate search of this command's records was not conducted, you have the right to appeal this "No Records" determination, in writing, to the Office of the Judge Advocate General, OJAG Code 14, 1322 Patterson Avenue SE Suite 3000, Washington Navy Yard, DC 20374-5066.

Should you believe the submission of an appeal necessary, it must be received in that office within 60 calendar days from the date of this letter in order to be considered. Please attach a copy of this letter and the original request. Include a statement regarding why you believe this command may possess records responsive to your request. Please mark both the envelope and your appeal letter "FOIA/PA APPEAL."

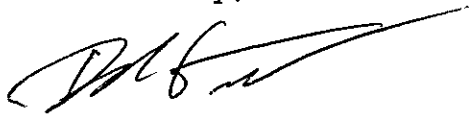
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No assessable FOIA fees were associated with the processing of your request. I am the official responsible for this "No Records" response regarding records maintained by this command. Should you wish to discuss this matter, you may contact the undersigned at (901) 874-3165. You may also contact the DON FOIA Public Liaison, Christopher Julka, at Christopher.a.julka@navy.mil or at (703) 697-0037.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. P. German', with a long horizontal flourish extending to the right.

D. P. GERMAN  
FOIA/PA Officer  
By direction